MOHAMAD ZAINUDDIN BIN ZALI@NAWI

Lot 523, LORONG PERMAI,

ALOR LINTANG,

22200, BESUT,

TERENGGANU.

19 February 2017

Dear Sir/Madam,

**APPLICATION FOR THE POST OF INDUSTRIAL TRAINEE**

With regards to the above matter, I would like to apply for the post of industrial trainee at your company.

2. I am a third year degree student at the Faculty of Manufacturing Engineering, UTeM, Malacca. For your information, the 10-week-industrial training is part of the degree program and this is carried out during the short semester after completion of the second semester third year studies. This industrial training from 19 June 2017 until 25 August 2017.

3. Throughout my studies, I have gained technical skills such as Casting, Molding, and fabrication which, I believe, would be beneficial to your company. Besides, I am also well versed in using software such as Auto CAD and Catia V5.

4. I have communication skill, teamwork skill, and leadership ability and experience working as a team in my studies. I look forward to apply these skills to further improve myself during the industrial training experience.

5. My resume is enclosed for your consideration. I believe that my education, technical skills and hands-on experience throughout my studies are well suited for this position. I look forward to hearing from you soon.

Thank you.

Yours sincerely,

ZAINUDDIN

(MOHAMAD ZAINUDDIN BIN ZALI@NAWI)